



Home Office

UK Border Agency

INTEGRATION LOAN APPLICATION FORM

Before you complete this form please read the guidance sheet. Fill in the form by answering all the questions and requests for information. Your application will be returned if we do not have all the information required.

Please complete in **BLOCK CAPITALS**.

Section 1

About you and your partner

Please provide full details of your partner (if you have one) whether you are making a joint application or not. For the purposes of this application, partner means those who are married to each other, those who are not married but are living as if they were, civil partners, and same sex partners who are living together as civil partners.

Surname or family name

You

Your partner

Forename/other names in full

You

Your partner

Other names you have been known by

You

Your partner

Date of birth

You

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Your partner

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Address where you live now

Post code

Section 3

Your integration needs

Loans will only be made for items/activities that will assist your integration into UK society. Please provide any documentary proof of your intended use with your application.

Are you and your partner applying for a joint loan?

Yes

No

What is the loan for?

Give amount needed

Housing

Deposit for rented accommodation

£

Rent payment

£

Essential items for the house *

£

Moving expenses

£

Employment *

Travelling expenses

£

Work Clothing and footwear

£

Work equipment

£

Initial childcare costs

£

Subsistence while training

£

Education/
Requalification *

Training/education programme

£

Requalification/professional qualification

£

Subsistence while studying

£

Other - please provide supporting information

£

* Please check with your local Jobcentre Plus as these services may be available to you free of charge.

How much do you need in total?

The maximum amount payable for both a single and joint loan is £1,000.

£

Section 4

Your income

**What money do you
(and your partner)
receive regularly?**

Income type	How much per week (YOU) (£)	How much per week (YOUR PARTNER) (£)
Salary (gross)	<input type="text"/>	<input type="text"/>
Social Security benefits (please specify)	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Tax credits	<input type="text"/>	<input type="text"/>
Child benefit	<input type="text"/>	<input type="text"/>
Other (please specify)	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Other (please specify)	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Section 8 *continued* **Other sources of funding/income**

Please provide details of any other sources of income you have access to which may be relevant to your application. This should include financial contributions from other members of your household other than those already listed.

Income type	How much (£)	How often?
<div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div> <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div>	per week <input type="checkbox"/> or per month <input type="checkbox"/>
<div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div> <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div>	per week <input type="checkbox"/> or per month <input type="checkbox"/>
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Section 10

Post office details

In exceptional circumstances the loan payment can be made by cash payment from a Post Office if you do not have a bank account. Such payments can only be made for loan payments of less than £450.

If you wish to apply for a cash payment please provide the name and address of the Post Office where you wish to cash your cheque. You will only be able to cash the cheque at the Post Office you name below.

If you are applying for a joint loan please note that the cheque can only be cashed by the person named below.

Cheque payee name

Branch name

--

1st line of address

--

2nd line of address

--

3rd line of address

--

4th line of address

--

5th line of address

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Post code

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Section 13

What you should do next

Please look through this application form and ensure that you have answered all the questions and given all the information requested. Your application may be delayed if we do not have all the information that we need. Please ensure that you (and your partner if this is a joint loan application) have signed the form at Section 12.

When you have filled in the application form and attached the required proof of identity, please send it to the following address:

**Integration Loan Team
UK Border Agency
14th floor
Lunar House
40 Wellesley Road
Croydon CR9 2BY**

Section 14

What will we do next?

We will look carefully at your application and decide if an integration loan should be awarded. We may need to request further information from you in order to make the decision. Please be aware that there is only a limited amount of money available from the scheme.

If we decide that we can pay you a loan we will write to offer you a sum of money. You will be required to sign a loan agreement confirming the conditions of the loan including the loan amount and the repayment terms. If we decide not to offer you a loan we will write to you explaining the reasons for this decision.

Section 15

How we will use the information provided

Any personal information you give us for your Integration Loan will be treated in confidence. But, we may share your information with other government departments, agencies or local authorities where necessary. This will help them, and us, to do our jobs. In particular your personal information will be shared with DWP or NISSA to help organise the loan's payment and collection. Similarly DWP or NISSA may share information with us so that we can carry out our duties.

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