

**APPLICATION FOR
INDEFINITE LEAVE TO REMAIN IN THE UK
AS A
CHILD UNDER THE AGE OF 18
OR AS A
DEPENDENT RELATIVE AGED OVER 18
OF
A PARENT, PARENTS OR OTHER RELATIVE
PRESENT AND SETTLED IN THE UK**

In accordance with paragraph 34 of the Immigration Rules, this form is a specified form for the purpose of the Immigration Rules as of 6 April 2009 and must be used for all applications made on or after that date for the purposes stated on this page and listed in section 2.

You also need the separate guidance documents listed below, which you should read before making your application:

- *SET(F) guidance notes (version 04/2009)*
- *UKBA photograph guidance (version 04/2009)*

If you do not already have these documents, you can get them from our website at www.ukba.homeoffice.gov.uk or by calling 0870 241 0645.

Our application forms change periodically. If you obtain this form some time before applying, please check that it is still the version which must be used when you are ready to apply.

Applications on this form may be made by post or in person at one of our Public Enquiry Offices. To apply in person, you must make an appointment.

If you apply by post, you must send your application to the following address:

**UK Border Agency
Leave to Remain - SET(F)
PO Box 495
Durham
DH99 1WR**

Child under the age of 18 of a parent, parents or a relative present and settled in the UK

Adopted child under the age of 18 of a parent or parents present and settled in the UK

Parent, grandparent or other dependent relative aged over 18 of persons present and settled in the UK

This form is valid only for applications made on or after 6 April 2009

PAYMENT GUIDANCE

THE FEE

For applications on this form, there is a fee of **£820** for applications made by post, or **£1020** for applications made in person at our Public Enquiry Offices.

Please note that your application will be invalid if you do not pay the specified fee.

WHO MAY APPLY WITH YOU?

Nobody. The immigration rules for the categories for which you must use form SET(F) do not allow any dependants.

Because of this, nobody may apply with you as your dependant on form SET(F). They must apply separately in their own right.

See the separate guidance notes mentioned on the front page of this form for more information.

HOW CAN YOU PAY?

You must pay by one of the methods specified below. **Please note** that your application will be rejected as invalid if you pay by any other method.

- Cheque
- Postal Order
- Credit card - Visa (including Electron) or MasterCard only
- Debit card - Delta, Maestro* (including Solo)
- Banker's draft
- Cash - but only for applications at a Public Enquiry Office; **please don't send cash by post.**

If you are paying by credit or debit card at a Public Enquiry Office, we cannot accept payment by that method unless the cardholder is present.

* **Maestro** - we will accept any Maestro card if you are applying in person at a Public Enquiry Office but only Maestro cards issued in the UK if you are applying by post.

CHEQUES AND POSTAL ORDERS

You must make the cheque or postal order(s) payable to **Home Office Leave to Remain** and cross the cheque or postal order(s) **A/C Payee only**.

Write the full name, nationality and date of birth of the main applicant on the back of each cheque and/or each postal order and keep the postal order stub(s).

Make sure that the date and the amount (words and figures) are correct and that the cheque is signed properly.

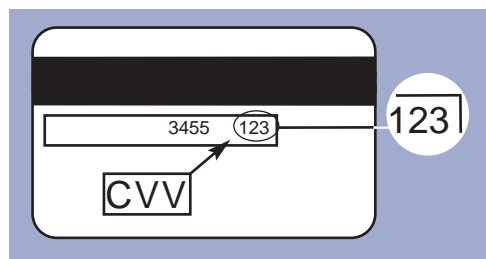
If applying by post, attach your cheque or postal order(s) to the front of the application form.

If applying in person at a Public Enquiry Office and paying by cheque, you must have a cheque guarantee card with a limit sufficient to cover the amount to be paid.

COMPLETING THE PAYMENT DETAILS PAGE

To ensure that your payment is processed without any delay, please note the points below when completing the payment details.

- 1** This should be the full name of the main applicant as given in his or her passport or travel document.
- 2** Date of birth - for example, 3 January 1980 should be written 03 01 1980 in the spaces provided.
- 3-4** If the address for correspondence is different from your home address in the UK, please give that address at **3** and the name, if different from yours, at **4** - for example, if a solicitor or other authorised immigration adviser is submitting the application on your behalf.
- 8-12** Complete only if paying by card.
- 11** The card security number is a three-digit security code known as the card verification value (CVV). It consists of the last three numbers on the signature strip on the back of the card as shown below.



If you do not provide the CVV number, we cannot take the payment and your application will be rejected as invalid.

- 12** It is the cardholder as named on the credit or debit card who must sign and date.

If you are producing a double-sided copy of this application form, please include this page and make sure it falls on the reverse of the payment details page in the two-sided copy.

For administrative reasons, it's important that the rest of the form begins with Section 1 - Applicant's Details facing upwards.

SECTION 4 - YOUR PERSONAL CIRCUMSTANCES

Do not complete this section if you are applying as a child or adopted child under the age of 18.

4.1 Which of the following are you? Please tick.

Single

Married

Divorced

Widowed

4.2 Are you currently in good health? If not, please give details below. Continue on a separate sheet if necessary and enclose it with this form.

Yes

No

4.3 Are there any compelling or compassionate factors that you would like us to consider? If so, please give full details below. Continue on a separate sheet if necessary and enclose it with this form.

Yes

No

4.4 Who owned the house in which you lived in your home country?

4.5 How many rooms are there in that house?

4.6 Is the house in a good state of repair?

Yes

No

4.7 Did you live alone?

Yes

No

4.8 If you did not live alone, who lived with you and why can that arrangement not continue? Please explain below. Continue on a separate sheet if necessary and enclose it with this form.

4.9 Did you have any source of income of your own while you were living in your home country? If so, please give details below.

Yes

No

4.10 Did you receive financial support from anyone else while you were living in your home country? If so, please give details below.

Yes

No

SECTION 6 - PERSONAL HISTORY

If you have answered **yes** to question **6.2, 6.3, 6.4, 6.5, 6.6** or **6.7** above, you must give further details in the space provided below. If you need more space, continue on a separate sheet and enclose it with this form.

REHABILITATION OF OFFENDERS ACT 1974

The Rehabilitation of Offenders Act 1974 enables criminal convictions to become 'spent' or ignored after a 'rehabilitation period'. The length of the rehabilitation period depends on the sentence given. For a custodial (prison) sentence the rehabilitation period is decided by the original sentence, not the time served. Prison sentences of more than two and a half years can never become spent and should always be disclosed. Further information on rehabilitation periods can be found at Nacro's Resettlement Plus Helpline on **020 7840 6464** or by obtaining a free copy of their leaflet on **020 7840 6427**.

DEFINITIONS

For the purposes of answering questions **6.3** to **6.7**, the following information provides guidance on actions which may constitute war crimes, crimes against humanity, genocide, or terrorist activities.

This guidance is not exhaustive. The full definitions of war crimes, crimes against humanity and genocide can be found in Schedule 8 of the International Criminal Court Act 2001 at www.opsi.gov.uk/acts/acts2001/20010017 or purchased from The Stationery Office (telephone **0870 600 5522**). It is your responsibility to satisfy yourself that you are familiar with the definitions and can answer the questions accurately.

War crimes

Grave breaches of the Geneva Conventions committed during an armed conflict. This includes an internal armed conflict and an international armed conflict. The types of acts that may constitute a war crime include wilful killing, torture, extensive destruction of property not justified by military necessity, unlawful deportation, the intentional targeting of civilians and the taking of hostages.

Crimes against humanity

Acts committed at any time (not just during armed conflict) as part of a widespread or systematic attack, directed against any civilian population with knowledge of the attack. This would include offences such as murder, torture, rape, severe deprivation of liberty in violation of fundamental rules of international law and enforced disappearance of persons.

Genocide

Acts committed with intent to destroy, in whole or in part, a national, ethnical, racial or religious group.

Terrorist activities

Any act committed, or the threat of action, designed to influence a government or intimidate the public and made for the purposes of advancing a political, religious or ideological cause and that involves serious violence against a person; that may endanger another person's life; creates a serious risk to the health or safety of the public; involves serious damage to property; is designed to seriously disrupt or interfere with an electronic system.

Organisations concerned in terrorism

An organisation is concerned in terrorism if it commits or participates in acts of terrorism; prepares for terrorism; promotes or encourages terrorism (including the unlawful glorification of terrorism); or is otherwise concerned in terrorism.

SECTION 7 - PHOTOGRAPHS

It is mandatory to provide the photographs specified below. Please note that this application will be invalid if you do not provide them.

The photographs must be in the format specified in the separate UKBA photograph guidance provided with this form. If they are not, they may be rejected as unacceptable and you will have to provide others which are acceptable. This will delay consideration of your application.

Tick the box to confirm the photographs that you are providing and enclose them in a small sealed envelope attached to section 1 as instructed there.

Two recent identical passport-size photographs of yourself with your full name written on the back of each photograph. Please see the separate photograph guidance on the approved format.

SECTION 8 - DOCUMENTS

You must provide the documents specified below which are relevant to your application. If you do not, we reserve the right to decide your application on the basis of the information and documents provided. Tick the relevant boxes to show the documents you are providing. They must be originals.

All applicants must provide the relevant documents specified in 8A. If you are applying as a parent, grandparent or other dependent relative aged over 18, you must also provide the relevant documents specified in 8B.

Please note that In some cases, we may have to ask for other documents in addition to those specified in this form.

8 A All applicants

Passports and immigration documents

Your current passport or travel document. If you last entered the UK on a previous passport or travel document, please also provide this document if you have it.

Your identity card for foreign nationals if you have been issued with one since entering the UK. See **Note 2**.

Note 2 Since 25 November 2008, Identity cards have been issued to certain foreign nationals when they have been given permission to remain in the UK. Unless reported lost or stolen, they should be enclosed with any application for further permission to stay in the UK.

Your police registration certificate if you have been asked to register with the police.

Evidence of relationship to your parent or sponsor

Document(s) showing the relationship between you and your parent(s) or sponsor, such as full birth certificates showing the parents' names or an adoption order if you are applying as an adopted child under 18.

Your parent(s) or sponsor's immigration status and evidence of the finances available to support you - see next page.

SECTION 8 - DOCUMENTS

Your parent(s) or sponsor's immigration status

Document(s) showing that your sponsor or parent(s) is/are present and settled in the UK (see **Note 3**). List any such documents below. Continue on another sheet if necessary and enclose it with this form.

Note 3

If your sponsor or parent(s) is a British citizen without a passport, you must provide his/her full birth certificate (showing the parents' names), accompanied by at least one other formal document as evidence of ordinary residence in the UK for the last three years. Anyone born in the UK on or after 1 January 1983 will only be a British citizen by birth if a parent is a British citizen or settled in the UK at the time of birth. In that case, we will need evidence of the nationality or immigration status of his or her parents at the time of birth for us to be satisfied that he or she is a British citizen.

If your sponsor or parent(s) is a non-British citizen without a passport, you must provide a Home Office letter or other document showing that he/she has been granted indefinite leave to enter or remain in the UK, accompanied by at least one other formal document as evidence of ordinary residence in the UK for the last three years.

The following are examples of formal documents that may be provided as evidence of ordinary residence for the last three years: notice of income tax coding, driving licence, building society savings book(s) /bank statements, National Insurance or National Health Service registration issued by the Department for Work and Pensions or a local health authority.

Finances

Evidence of finances. Bank statements, building society savings book(s), pay slips or other financial documents as evidence that you can and will be maintained and accommodated without recourse to public funds by your parent(s) or other relative who is sponsoring you (see **Note 4**).

Note 4

The documents showing the finances available to you and/or to the person sponsoring you should cover at least the last 3 months. We do not accept internet or cashpoint statements as evidence of finances.

8 B

Parent, grandparent or other dependent relative aged over 18

If you are applying in one of these categories, you must provide the following in addition to the relevant documents specified in **8A**.

Document(s) showing that you are wholly or mainly financially dependent on your sponsor.

Credit transfer slips or other document(s) from your sponsor as evidence of the support that they have provided to you over the last 6 months.

Sponsorship undertaking (section 10) completed by the relative who is sponsoring you.

A doctor's letter or certificate with relevant details if you have any condition(s) for which you require medical treatment (see **Note 5**).

Note 5

The document(s) must be from a Registered Medical Practitioner or General Practitioner and must contain information about the nature of your illness or condition, the treatment required and its estimated duration.

SECTION 9 - DECLARATION

You must now read the declaration below and sign it. This must be signed by you (the applicant) and not by a representative or other person acting on your behalf. If you are under 18, your parent or guardian may sign.

It is mandatory for the declaration to be signed.

Please note that your application will be invalid if it is not signed as specified above.

I hereby apply for indefinite leave to remain in the UK. The information I have given in this form is complete and is true to the best of my knowledge.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the Home Office.

I confirm that the photographs submitted with this form are a true likeness of myself as named on the back of each photograph, and that I have had the opportunity to see the UK Border Agency (UKBA) photograph guidance.

I understand that all information provided by me to the Home Office will be treated in confidence but that it may be disclosed to other government departments, agencies, local authorities, the police, foreign governments and other bodies for immigration purposes, and to enable them to perform their functions. I also understand that, if such bodies provide the Home Office with any information about me which may be relevant for immigration purposes, it may be used in reaching a decision on my application.

I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent fraud and money laundering. I also understand that such agencies may provide the Home Office with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained from the UKBA website.

I understand that documents provided in support of this application will be checked for authenticity; and that false documents will be retained and may result in my application being refused and in my prosecution and subsequent removal from the United Kingdom.

I understand that the Home Office may also use the information provided by me for training purposes.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception.

Signature

Date

Certificate

I certify that this document, apart from this certificate, is an undertaking given in pursuance of the Immigration Rules within the meaning of the Immigration Act 1971.

Signed by the official named below, being a person authorised to make this certificate on behalf of the Secretary of State.

Name of the certifying official (in block capitals)

Signature

Date

Official address (in block capitals)

PHOTOGRAPHS AND DOCUMENTS CHECKLIST

Please complete this part of the form to help us check that we have received your photographs and documents. At "A", tell us how many of each of the listed items you are providing with your application. At "B", list any other documents provided by you and state how many in each case. Continue on a separate sheet if necessary and enclose it with this form. All documents must be originals.

A. Listed items	How many?	B. Other documents	How many?
Photographs of yourself			
Passports and/or travel documents			
Police registration certificate			
Birth certificates			
Bank statements			
Building society savings books			
Pay slips			
Credit transfer slips or similar			

Please note that, in some cases, we may have to ask for other documents in addition to those specified in this form.

FINAL CHECKS

To ensure that your application is complete, please make the following final checks. Tick each box that is relevant to your application.

- | | | | |
|--|--------------------------|--|--------------------------|
| Is SET(F) the right form for you and is it valid for use? See date and notes on front page. | <input type="checkbox"/> | Have you completed the payment details page and made the correct payment? | <input type="checkbox"/> |
| Have you ticked a box in section 2 to show the category in which you are applying? | <input type="checkbox"/> | Have you completed section 6 and the rest of the form as required? | <input type="checkbox"/> |
| Have you provided the photographs specified in section 7 and are they in the approved format? | <input type="checkbox"/> | Have you provided your current passport or travel document and all other relevant documents specified in section 8 and are they originals? | <input type="checkbox"/> |
| If you are unable to send us any of the documents specified in section 8 which are relevant to your application, or if you are unable to provide originals, have you given an explanation and said when you will be able to send them? | <input type="checkbox"/> | | <input type="checkbox"/> |
| Have you, or a parent or guardian if you are under 18, signed and dated the declaration in section 9? | <input type="checkbox"/> | If you are applying as a dependent relative aged over 18, has your sponsor completed, signed and dated the undertaking in section 10? | <input type="checkbox"/> |

Finally, please make sure that the application is addressed exactly as shown below if you are posting it.

UK Border Agency
Leave to Remain - SET(F)
PO Box 495
Durham
DH99 1WR