

HOME OFFICE TRAVEL DOCUMENT APPLICATION FORM

In addition to this application form, you will also need to obtain the two documents listed below if you don't already have them.

- *TD112 guidance notes (version 04/2009)*
- *UKBA photograph guidance for travel document applications*

You can download these documents from www.ukba.homeoffice.gov.uk or request them by telephone from 0870 241 0645.

Our application forms change periodically. If you obtain this form some time before applying, please check that it is still the version which must be used when you are ready to apply.

The address to which you must post this application (complete with all the necessary documents, photographs and fee) by Recorded or Special Delivery) is:

**UK Border Agency
Travel Documents FPU
Lunar House
40 Wellesley Road
Croydon
CR9 2BY**

WORKING TOGETHER TO PROTECT THE PUBLIC

This form is to be used only for applications made on or after 6 April 2009

If you are producing a double-sided copy of this application form, please include this page and make sure it falls on the reverse of the payment details page in the two-sided copy.

For administrative reasons, it's important that the rest of the form begins with Section 1 - Applicant's Details facing upwards.

SECTION 3 - DOCUMENT DETAILS

Please give details in the box below of any passports, travel documents, identity or other similar documents which you hold. These may include current or expired Home Office travel documents, national passports, other travel documents, identity cards or visa promise letters. Such details are required of all applicants, including children under 16, who are applying for a Home Office travel document.

In each case, please provide details of document numbers, where the documents were issued, date of issue and expiry dates and enclose them with this application.

If you are unable to provide any of these documents, please explain why they are not available.

If you are applying to replace a lost or stolen Home Office travel document, you must provide us with a police report, including the crime reference number, and an explanation of how and when the document was lost or stolen.

SECTION 6 - YOUR PHOTOGRAPH AND SIGNATURE

You must sign and date the boxes below if you are aged 16 or over.

Your signature below will be scanned onto your travel document. Please ensure that it is written clearly in black ink, and that it stays within the signature box without touching the lines.

For official
use only
(Photograph)

Signature

Date

SECTION 7 - DECLARATION

If you are aged 16 or over, you must read and sign the declaration below. If you are under the age of 16, your parent, guardian or other person (or body) with legal responsibility for you must sign on your behalf.

I hereby apply for a travel document for myself and confirm that I am present in the United Kingdom. The information I have given in this form is complete and true to the best of my knowledge.

I confirm that the photographs submitted with this form are a true likeness of myself and that I have had the opportunity to see the UK Border Agency (UKBA) photograph guidance.

I confirm that apart from any document(s) mentioned in section 3 of the application, I do not have any other passport(s), travel document(s) or ID card(s).

I confirm that I have not taken up residence in any other country, which would allow me to apply for a travel document from the authorities of that country.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available I will inform the Home Office.

I understand that all information provided by me to the Home Office will be treated in confidence; that it may be disclosed to other government departments, agencies, local authorities, the police, foreign governments and other bodies for immigration purposes or to enable them to perform their functions; and that, if such bodies provide the Home Office with any information about me which may be relevant for immigration purposes, it may be used in reaching a decision on my application.

I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent fraud and money laundering. I also understand that such agencies may provide the Home Office with information about me. Further details explaining when information may be passed to or from fraud agencies and how that information may be used can be obtained from the UKBA website.

I understand that documents provided in support of this application will be checked for authenticity; and that false documents will be retained and may result in my application being refused and in my prosecution and possible removal from the United Kingdom in some circumstances.

I understand that the Home Office may also use the information provided by me for training purposes.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true.

Signature

Date

